**GHOA Board Meeting Minutes**

**January 5, 2023**

**3705 East Wade Lane**

**In attendance:** Jeremy Owing; Kadie Schuler;Heidi Sayles; Randy Geving; Mike Francis;Todd Varrone; Julie Varrone and Sandy Shakes

Meeting called to order at 7:07 pm

**Welcome and Opening Comments:** Jeremy

**Legal:** Dues are mandatory. A policy will need to be developed and voted on to

reflect dues and the GHOA covenants.

 **Responsive:** List Server ownership (person or GHOA) how to make sure

membership has knowledge and access, if desired.

-Continue the “Welcome Letter” and confirm who is executing this.

-Newsletter to continue w/Chris Mortenson volunteering to continue writing, but

oversight by the board.

-Be a good neighbor, but within the by-laws and covenants

-Randy suggested that we review GHOA’s by-laws at the next meeting.

**Treasurer’s Report/Finances:**

 **All expenses going forward to be approved by the board**.

 -Motion: “Moving forward, all expenses must be approved by the GHOA board

 Prior to any purchases.” Motion seconded and Vote 7-0, passed unanimously

 -Title Company requests to go to Todd Varrone, Treasurer.

 -April Bills:

 Insurance; Hostgator (website and hosting service); P.O BOX fee $100 Legal Fees (Cindy Dude).

**Updates:**

 **Microsoft office for Board Members Use:**

-Jeremy suggested that the GHOA board officers have Microsoft email accounts

 set-up that can be transferred from outgoing officer to incoming officer after term

 Expires. (i.e. GHOApresident@gmail.com, etc.)

 -Cost approximately $6.00 monthly. Kadie could set-up.

 -Table for vote in February.

 -Get GHOA past documents from Paul Cook.

**Miscellaneous:**

 **-**Spring Clean up Days; Picnic; Dumpster Days; Annual Meeting dates will all be

 Determined at a later date.

 -List Server, spring clean -up day to help elderly and handicapped neighbors.

 -FB Owner has passed away need a new owner

 **NEXT GHOA BOARD MEETING: Tuesday, February 7 at 7 pm Location: 3255 Wade Circle. Please enter on the northwest side of the driveway, go through the gate and follow the red brick path to the patio. The path will be well lit.**

**Meeting adjourned: 8:10 pm**